

DVV Clarifications

Metrics Level Deviation

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

HEI Input: A. All of the above

DVV suggested Input: C. 2 of the above

Change Input: A. All of the above

Findings of DVV

*1) Input is edited as per supporting documents. Kindly provide * Mechanisms for submission of online/offline students' grievances * Timely redressal of the grievances through appropriate committees of all assessment years.*

1) Provide Minutes of the meetings of student grievance committee.

Response of HEI: Attached in "Supporting Documents"

Supporting Documents Link

Cell	Activity	Link
Anti-Ragging Cell	Notice, Resolution & Action Taken Report	https://kamv.ac.in/images/uploads/Anti%20Ragging%20Cell%20_compressed.pdf
Grievance Redressal Cell	Notice, Meeting Resolution & Action Taken Reports	https://kamv.ac.in/images/uploads/Grievance%20Redressal%20Cell.pdf
Internal Complaints Committee (ICC)	Post Your Grievance	https://khatracollegeadmission.in/Grievance_Login.aspx
	ICC Report 2023-24	https://kamv.ac.in/images/uploads/Report%20of%20ICC%202023-24.pdf
	ICC Report 2023-24	https://kamv.ac.in/images/uploads/Report%20of%20ICC%202022-23.pdf
	ICC Report 2021-22	https://kamv.ac.in/images/uploads/ICC%20Report%202021-2022.pdf
SC/ST Cell	Notice, Resolution & Action Taken Report	https://kamv.ac.in/images/uploads/SC%20&%20ST%20Cell%20.pdf
OBC Cell	Notice, Resolution & Action Taken Report	https://kamv.ac.in/images/uploads/OBC%20Cell%20.pdf
Minority Cell	Notice, Meeting Resolution & Activity Report 2022-23	https://kamv.ac.in/images/uploads/Minority%20Cell%202022-23.pdf
	Notice, Meeting Resolution & Activity Report 2023-24	https://kamv.ac.in/images/uploads/Minority%20Cell%202023-24.pdf

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Findings of DVV

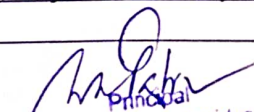
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Grievance Redressal Cell	Notice, Meeting Resolution & Action Taken Reports	https://kamv.ac.in/images/uploads/Grievance%20Redressal%20Cell.pdf
Internal Complaints Committee (ICC)	Post Your Grievance	https://khatracollegeadmission.in/Grievance_Login.aspx
	ICC Report 2023-24	https://kamv.ac.in/images/uploads/Report%20of%20ICC%202023-24.pdf
	ICC Report 2023-24	https://kamv.ac.in/images/uploads/Report%20of%20ICC%202022-23.pdf
	ICC Report 2021-22	https://kamv.ac.in/images/uploads/ICC%20Report%202021-2022.pdf
SC/ST Cell	Notice, Resolution & Action Taken Report	https://kamv.ac.in/images/uploads/SC%20&%20ST%20Cell%20.pdf
OBC Cell	Notice, Resolution & Action Taken Report	https://kamv.ac.in/images/uploads/OBC%20Cell%20.pdf
Minority Cell	Notice, Meeting Resolution & Activity Report 2022-23	https://kamv.ac.in/images/uploads/Minority%20Cell%202022-23.pdf
	Notice, Meeting Resolution & Activity Report 2023-24	https://kamv.ac.in/images/uploads/Minority%20Cell%202023-24.pdf


Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

25-07-24

Proof related to Mechanisms for submission of online students' grievances (College Website)

The screenshot displays the website of Khatra Adibasi Mahavidyalaya. The header includes the college logo, name, and contact information: KHATRA, BANKURA, PIN-722140, Phone No.: 8900057220, and Help Desk No.: 8900057220. A 'NEWS' banner is visible on the left. The main content area is titled 'Students Grievance Redressal Cell' and features a form for submitting grievances. The 'Grievance Type' dropdown menu is open, showing options: ACADEMIC, LIBRARY, OFFICE, OTHERS, RAGGING, and SEXUAL HARRASMENT. Below the form are 'Submit' and 'Cancel' buttons. On the right, a navigation menu lists various services: Application Form, Pay College Fees, Pay Hostel Fees, 3rd Sem Subject Choice, Update Photo & Signature, View Student Details, and View Student Fees Details. A 'Welcome!' message for user 1112202469 ANANYA PATRA is displayed. The Windows taskbar at the bottom shows the date as 01-03-2024 and the time as 11:47.



Latest News:

Student Zone

- Student Union
- College Magazine
- Student Satisfaction Survey
- Scholarship & Stipend
- Anti Ragging Cell
- Internal Complaints Cell
- Grievance Redressal Cell
- SC/ST Cell
- OBC & Minority Cell
- Career Counselling
- Admitted Students Status

Anti Ragging Cell

Anti-Ragging Cell

Khatra Adibasi Mahavidyalaya

Khatra Adibasi Mahavidyalaya has instituted an Anti-Ragging Cell under the guidance of the Principal, aligning with UGC directives. Our foremost aim is to uphold academic standards while fostering a supportive environment where every student can thrive without encountering harassment or coercion.

Outlined below are our specific Objectives and Activities:

- 1. Zero-tolerance Policy:** We maintain an unwavering stance against ragging in any manifestation, aiming to eradicate this detrimental practice from our campus.
- 2. Awareness and Education:** During the Student Induction Programme, faculty members educate both incoming and senior students on the college's anti-ragging protocols. Our goal is to ensure that every member of our community comprehends the severity of ragging and their responsibility in preventing it.
- 3. Vigilant Monitoring:** The Anti-ragging Cell collaborates closely with departments and the Students' Council to diligently monitor students and promptly report any untoward incidents. Our objective is to ensure swift and appropriate administrative response to any instances of ragging.
- 4. Continuous Monitoring and Feedback:** Encourage mentors to maintain regular communication with their mentees to monitor their well-being and address any issues related to ragging promptly.

Through the implementation of these aims and objectives, we endeavor to cultivate a campus environment where all individuals feel secure, respected, and empowered to fully engage in their academic pursuits.

[Anti-ragging Declaration Form](#)

ANTI-RAGGING CELL

NAME	DESIGNATION
Dr. Sreerupa Bhattacharjee	Convener
Dr. Satyajit Dutta	Jt. Convener
Muchiram Soren	Member
Dr. Haradhan Garai	Member
Dr. Amalendu Mandal	Member
Manojit Mandal	Member
Sangita Sarkar Dey	Member
Madhab Nandi	Member
Anupam Batabyal	Member
Haripada Mandal	Member

Notice, Resolution & Action Taken Report: [Download](#)

Contact:

- **Dr. Sreerupa Bhattacharjee**, Asst. Prof. in History
Phone: +91-9433489231
Email: hist.sreerupa@kamv.ac.in
- **Dr. Satyajit Dutta**, Asst. Prof. in Bengali
Phone: +91-9614488851
Email: beng.satyajit@kamv.ac.in

Please Visit: National Anti-Ragging Programme Monitoring Agency Centre for Youth (C4Y)



Student Zone

- [Student Union](#)
- [College Magazine](#)
- [Student Satisfaction Survey](#)
- [Scholarship & Stipend](#)
- [Anti Ragging Cell](#)
- [Internal Complaints Cell](#)
- [Grievance Redressal Cell](#)
- [SC/ST Cell](#)
- [OBC & Minority Cell](#)
- [Career Counselling](#)
- [Admitted Students Status](#)

Internal Complaints Cell

Internal Complaints Committee (ICC)

Khatra Adibasi Mahavidyalaya

The Internal Complaints Committee (ICC) of Khatra Adibasi Mahavidyalaya aligns its operations with the UGC Notification on Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015. This committee underwent reform in September 2021 under the guidance of the Directorate of Public Instruction, Government of West Bengal. Additionally, the ICC operates in accordance with Chapter II of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013. The College has a zero-tolerance policy towards any such transgression where the modesty of a person is being violated. The college is committed to providing a safe and conducive work and academic environment to students and its employees and is highly alert to matters involving gender sensitivity and harassment. ICC comprises of members from all the stakeholders like teaching and non-teaching staff, students, local and governing body etc. The committee addresses complaints such as discriminatory behaviour and sexual harassment lodged by any member of the college which he or she observes or become aware of. The committee also advises the authority to take necessary remedial actions including punishment against the offender. ICC amplifies the Idea that gender is not just about women, but people at large.

Objectives, Scope, Redressal Measures and Procedure and Jurisdiction of ICC

References:

[VISHAKHA Guidelines](#)

[Prevention of Sexual Harassment Act](#)

[UGC Guidelines](#)

[POST YOUR GRIEVANCE](#)

Internal Complaint Committee (ICC)

Name	Designation
Madhumita Biswas	Convener
Dr. Rima Barik	Jt. Convener
Jyotsna Mandi	Member (President, Governing Body)
Dr. Sreerupa Bhattacharjee	Member
Dr. Kamalika Chakraborty	Member
Tithi Roy	Member
Bibha Sinha Babu	Member
Sanchaita Banerjee	Member
Sangita Sarkar Dey	Member
Seul Banerjee	Member
Tuhina Dey	Member
Sibabrata Dutta	Member (Non-Teaching)
Mamoni Mahata	Member (Student)

Annual Reports

[ICC Report 2023-24](#)

[ICC Report 2022-23](#)

[ICC Report 2021-22](#)



Anti-ragging declaration form (Offline)

খাতড়া আদিবাসী মহাবিদ্যালয়
খাতড়া :: বাঁকুড়া

মাননীয়,
অধ্যক্ষ মহোদয় সমীপেষু,

মহাশয়,

প্রথম বর্ষ স্নাতক সাম্মানিক/সাধারণ বিভাগের ক্লাস শুরু হওয়ার পর এক মাসের মধ্যে প্রয়োজনীয় সংখ্যক উপস্থিতি না থাকলে সাম্মানিক/সাধারণ বিভাগ থেকে আমার নাম কেটে দেওয়া হলে আমি তা মেনে নিতে বাধ্য থাকবো এবং মহাবিদ্যালয়ে ভর্তি হওয়ার সাথে সাথে আমি অঙ্গীকারবদ্ধ হচ্ছি যে ভারতবর্ষের সুপ্রিম কোর্টের নির্দেশ মোতাবেক এই মহাবিদ্যালয়ে থাকাকালীন আমি কোনোক্রমে পীড়নমূলক (Ragging) কাজের সাথে যুক্ত থাকবো না।

স্বাক্ষর :

শ্রেণী :

বিষয় :

ক্রমিক সংখ্যা :

Details of statutory/regulatory Committees of Students grievances (notified in institutional website)

Grievance Redressal Cell

Grievance Redressal Cell

Name	Designation
Dr. Arindam Chakrabarti	Convener
Dr. Tuhin Majumdar	Jt. Convener
Dr. Aloke Bhowmik	Member
Dr. Amiya Kumar Satpati	Member
Dr. Haradhan Gorai	Member
Manas Ghosh	Member
Trilochan Sing Sardar	Member
Koushik Sutradhar	Member
Subal Das	Member

ANTI-RAGGING CELL

NAME	DESIGNATION
Dr. Sreerupa Bhattacharjee	Convener
Dr. Satyajit Dutta	Jt. Convener
Muchiram Soren	Member
Dr. Haradhan Garai	Member
Dr. Amalendu Mandal	Member
Manojit Mandal	Member
Sangita Sarkar Dey	Member
Madhab Nandi	Member
Anupam Batabyal	Member
Haripada Mandal	Member

**Details of statutory/regulatory Committees of Students grievances
(notified in institutional website)**

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Dr. Sreerupa Bhattacharjee	Member
Dr. Kamalika Chakraborty	Member
Tithi Roy	Member
Bibha Sinha Babu	Member
Sanchaita Banerjee	Member
Sangita Sarkar Dey	Member
Seuli Banerjee	Member
Tuhina Dey	Member
Sibabrata Dutta	Member (Non-Teaching)
Mamoni Mahata	Member (Student)

Details of statutory/regulatory Committees of Students grievances (notified in institutional website)

S.C. & S.T. CELL

NAME	DESIGNATION
Muchiram Soren	Convener
Tithi Roy	Jt. Convener
Dr. Ujjwal Biswas	Member
Trilochan Sing Sardar	Member
Subal Das	Member
Doman Hansda	Member

OBC Cell

Committee

NAME	DESIGNATION
Rajesh Guin	Convener
Koushik Sutradhar	Jt. Convener
Dr. Arindam Chakrabarti	Member
Kalyan Kanti Dutta	Member
Dr. Haradhan Garai	Member
Dr. Amalendu Mandal	Member
Akinchan Pal	Member
Gurudas Mandal	Member
Haripada Mandal	Member
Chandidas Gop	Member
Saroj Modak	Member
Madhab Nandi	Member

Minority Cell

OBC and Minority Cell

Khatra Adibasi Mahavidyalaya showcases its dedication to the Indian Constitution by ensuring fair access to higher education for marginalized groups including Other Backward Classes (OBCs) and Minorities. With the establishment of the OBC and Minority Cell, the college endeavors to empower and support students from these communities, aligning with constitutional provisions such as Article 340, Article 29, and Article 30. Through proactive engagement with various resources and encouragement of participation in career orientation programs, the college nurtures holistic development and informed career choices among its students.

Notice, Meeting Resolution & Activity Report

2023-24
2022-23

Committee

NAME	DESIGNATION
Dr. Sk. Aktar Hossain	Convener
Dr. Asif Iqbal	Member
Saiful Ansari	Member

Khatra Adibasi Mahavidyalaya

P.O.: Khatra, Dist. Bankura, West Bengal, Pin: 722140
Phone: 8900057220 E-mail: khatraacollege@gmail.com/ kacollege@rediffmail.com
Website: www.khatraadibasimahavidyalaya.in
NAAC Accredited B+ (2nd Cycle)



Year 2022-23

Formation of Sub-committee:

Anti-Ragging Cell:

Sl. No.	Name
1	Prof. S. Bhattacharjee (Convener)
2	Prof. M. Mandal
3	Dr. P. Hati
4	Dr. Sk. A. Hossain
5	Prof. M. Soren
6	Prof. B. Patra
7	Prof. C. Barman
8	Dr. T. Majumdar

Women Cell:

Sl. No	Name
1	Prof. S. Bhattacharjee (Convener)
2	Dr. K. Chakraborty
3	Prof. M. Biswas
4	Dr. R. Barik
5	Prof. T. Roy
6	Prof. B. S. Babu
7	Prof. S. Banerjee

Grievance Redressal Cell:

Sl. No.	Name
1	Prof. S. Bhattacharjee (Jt. Convener)
2	Dr. P. Hati (TCS) (Jt. Convener)
3	Prof. T. Patra
4	Dr. A. Bhowmik
5	Dr. A. Ikbal
6	Prof. M. Soren
7	Prof. D. Baske
8	Prof. H. Gorai

There have been no incidents reported in this current session pertaining to ragging or harassment.

Coordinator
IQAC

Khatra Adibasi Mahavidyalaya
Khatra : Bankura

Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



Khatra Adibasi Mahavidyalaya

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Year 2021-22

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Khatra, Bankura



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Website: www.khatraadibasimahavidyalaya.in
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Year 2020-21

**Formation of Sub-committee:
Anti-Ragging Cell:**

Sl. No.	Name
1	Prof. S. Bhattacharjee (Convener)
2	Prof. M. Mandal
3	Dr. P. Hati
4	Dr. Sk. A. Hossain
5	Prof. M. Soren
6	Prof. B. Patra
7	Prof. C. Barman
8	Dr. T. Majumdar

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Coordinator

Khatra Adibasi Mahavidyalaya
Khatra, Bankura

Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



Khatra Adibasi Mahavidyalaya

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Website: www.khatraadibasimahavidyalaya.in
NAAC Accredited B+ (2nd Cycle)

Ref. No.: KAM/GRC/01/22-23

Date: 04.04.2022

Financial Year 2022-23

Grievance Redressal Cell Meeting Notice

Meeting No: KAM/GRC/01/22-23 Date: 0.04.2022

All the members of Grievance Redressal Cell of the College are hereby informed that the first meeting of the Grievance Redressal Cell(Financial Year 2022-23) will be held on 11.04.2022, at 3.30 in the office chamber of the Principal. All members are requested to be present in time

Sl No	Name and Designation	Signature
1.	Sreerupa Bhattacharjee, Convener	Sreerupa Bhattacharjee
2	Md. Asif Ikbal Jt. Convener	Md. Asif Ikbal
3.	Dr. Tuhin Majumdar ,Asstt. Convener	Tuhin Majumdar
4.	Dr. Alope Bhowmik, Member	Alope Bhowmik
5.	Muchiram Soren, Member	Muchiram Soren
6.	Dr. Amiya Kumar Satpati Member	Amiya Kumar Satpati
7.	Tapan Patra ,Member	Tapan Patra
8	Dilip Baskey, Member	Dilip Baskey

Agenda :

Agenda 1: To discuss few grievance of the students. Agenda 2: Miscellaneous

Dr. Nityananda Patra

Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya
Sreerupa Bhattacharjee, Convener

Md. Asif Ikbal Jt. Convener

Coordinator
IQAC

Khatra Adibasi Mahavidyalaya
Khatra :: Bankura



Khatra Adibasi Mahavidyalaya

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Ref. No.: KAM/GRC/R-01/22-23

Date: 11.04.2022

Meeting Minutes: Khatra Adibasi Mahavidyalaya - Grievance Redressal Cell Meeting Summary.

Meeting Summary: Chaired by Dr. Nityananda Patra, Principal of Khatra Adibasi Mahavidyalaya, the Grievance Redressal Cell convened to discuss recent activities and address pertinent issues. Dr. Patra commenced the meeting by reviewing the committee's activities from the previous financial year. He informed the attendees about the reception of one formal and one verbal complaint. Additionally, he acknowledged concerns voiced by female students regarding the cleanliness of the girls' common room bathrooms. Though not formal complaints, Dr. Patra stressed the significance of addressing all student concerns and assured the committee that steps would be taken to increase the frequency of cleaning, ideally to daily maintenance. Furthermore, Dr. Patra brought attention to a student request letter concerning the repair of malfunctioning water coolers on campus. Recognizing the importance of accessible cold water, especially in hot summer weather, he pledged swift action to rectify the situation.

With no further matters raised, the meeting adjourned with gratitude extended to Dr. Patra for his leadership as the chair.

Dr. Nityananda Patra

Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Sreerupa Bhattacharjee, Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya

Md. Asif Ikbal Jt. Convener

Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura



Khatra Adibasi Mahavidyalaya

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NAAC Accredited B+ (2nd Cycle)

Ref. No.: KAM/GRC/02/22-23

Date: 04.05.2022

Financial Year 2022-23
Grievance Redressal Cell Meeting Notice
Meeting No: KAM/GRC/01/22-23 Date: 11.05.2022

All the members of Grievance Redressal Cell of the College are hereby informed that the first meeting of the Grievance Redressal Cell(Financial Year 2022-23) will be held on 11.05.2022 at 3.30 in the office chamber of the Principal. All members are requested to be present in time

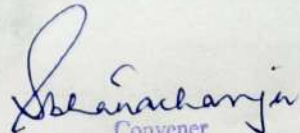
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2	Md. Asif Iqbal Jt. Convener	Md. Asif Iqbal
3.	Dr. Tuhin Majumdar ,Asstt. Convener	Tuhin Majumdar
4.	Dr. Alope Bhowmik, Member	Alope Bhowmik
5.	Muchiram Soren, Member	Muchiram Soren
6.	Dr. Amiya Kumar Satpati Member	Amiya kumar Satpati
7.	Tapan Patra ,Member	Tapan Patra
8	Dilip Baskey, Member	Dilip Baskey

Agenda :

Agenda 1: To discuss few grievance of the students. Agenda 2: Misc


Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura


Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura


Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya



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Ref. No.: KAM/GRC/R-02/22-23

Date: 11.05.22

Minutes of the Grievance Redressal Cell Meeting at Khatra Adibasi Mahavidyalaya:

Chair: Dr. Nityananda Patra, Principal

The Grievance Redressal Cell convened under the leadership of Dr. Nityananda Patra, the Principal of Khatra Adibasi Mahavidyalaya, to discuss recent activities and address important issues.

Dr. Patra commenced the meeting by reviewing the committee's activities over the previous month. He informed the attendees about the receipt of one formal and several verbal complaint. Additionally, he noted concerns raised by female students regarding the cleanliness of the girls' common room bathrooms. While these concerns were not formal complaints, Dr. Patra emphasized the importance of addressing all student concerns. He assured the committee that steps would be taken to increase the frequency of cleaning, ideally to daily maintenance.

Furthermore, Dr. Patra brought attention to a student request letter concerning the repair of malfunctioning computer and printers in college library. Recognizing the importance of accessible internet connection, especially in time before forth coming even sem exam, he pledged swift action to rectify the situation.

With no further matters raised, the meeting adjourned, with gratitude extended to Dr. Patra for his leadership as the chair.

Dr. Nityananda Patra

Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Sreerupa Bhattacharjee, Jt. Convener
Md. Asif Iqbal Jt. Convener

Md. Asif Iqbal

Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya

Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura



Khatra Adibasi Mahavidyalaya

P.O.: Khatra, Dist. Bankura, West Bengal, Pin: 722140
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Website: www.khatraadibasimahavidyalaya.in
NAAC Accredited B+ (2nd Cycle)

Ref. No.: KAM/GRC/01/23-24

Date: 14.04.23

Financial Year 2023-24 Grievance Redressal Cell Meeting Notice Meeting No: KAM/GRC/01/23-24 Date: 14.04.2024

All the members of Grievance Redressal Cell of the College are hereby informed that the first meeting of the Grievance Redressal Cell (Financial Year 2022-23) will be held on 14.04.24 at 3.30 in the office chamber of the Principal. All members are requested to be present in time

Sl No	Name and Designation	Signature
1.	Sreerupa Bhattacharjee, Convener	Sreerupa Bhattacharjee
2	Md. Asif Ikbal Jt. Convener	Md. Asif Ikbal
3.	Dr. Tuhin Majumdar, Asstt. Convener	Tuhin Majumdar
4.	Dr. Alope Bhowmik, Member	Alope Bhowmik
5.	Muchiram Soren, Member	Muchiram Soren
6.	Dr. Amiya Kumar Satpati Member	Amiya kumar Satpati
7.	Tapan Patra, Member	Tapan Patra
8	Dilip Baskey, Member	Dilip Baskey

Agenda :

Agenda 1: To discuss few grievance of the students. Agenda 2: Miscellaneous

Dr. Nityananda Patra

Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Sreerupa Bhattacharjee, Jt. Convener
Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya

Md. Asif Ikbal, Jt Convener

Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
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Ref. No.: Ref. No.: KAM/GRC/R-01/23-24

Date: 14.04.23

Minutes of the Grievance Redressal Cell Meeting at Khatra Adibasi Mahavidyalaya:

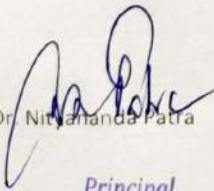
Chair: Dr. Nityananda Patra, Principal

The Grievance Redressal Cell convened under the leadership of Dr. Nityananda Patra, Principal of Khatra Adibasi Mahavidyalaya, to address recent activities and pertinent issues.

Dr. Patra commenced the meeting by reviewing the committee's recent endeavors. He informed attendees about the reception of one formal complaint and several verbal grievances. Additionally, he highlighted concerns voiced by female students of UGC Girl's hostel regarding the hygiene of the girls' bathrooms. Although not formally reported, Dr. Patra stressed the significance of addressing all student concerns and assured the committee that measures would be implemented to enhance the cleanliness, ideally ensuring daily maintenance.

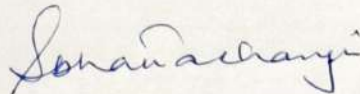
Furthermore, Dr. Patra drew attention to a student request letter regarding the repair of internet connection in the college library. Acknowledging the importance of a functional internet connection, particularly in preparation for the upcoming semester exams, he committed to promptly addressing the issue.

With no further matters raised, the meeting concluded, expressing appreciation to Dr. Patra for his leadership as the chair.



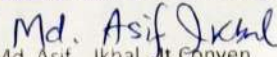
Dr. Nityananda Patra

Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura



Sreerupa Bhattacharjee, Jt. Convener
Convener

Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya



Md. Asif Iqbal, Jt. Conven



Ananda Chakrabarti
Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra Bankura



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Ref. No.: KAM/GRC/02/23-24

Date: 05.12.23

Financial Year 2023-24 Grievance Redressal Cell Meeting Notice Meeting NO: KAM/GRC/02/23-24 Date: 12.12.2023

All the members of Grievance Redressal Cell of the College are hereby informed that the first meeting of the Grievance Redressal Cell(Financial Year 2023-24) will be held on 12.12.23 at 3.30 in the office chamber of the Principal.All members are requested to be present in time

Sl No	Name and Designation	Signature
1.	Sreerupa Bhattacharjee, Convener	Sreerupa Bhattacharjee
2	Md. Asif Iqbal Jt. Convener	Md. Asif Iqbal
3.	Dr. Tuhin Majumdar ,Asstt. Convener	Tuhin Majumdar
4.	Dr. Alope Bhowmik, Member	Alope Bhowmik
5.	Muchiram Soren, Member	Muchiram Soren
6.	Dr. Amiya Kumar Satpati Member	Amiya Kumar Satpati
7.	Tapan Patra ,Member	Tapan Patra
8	Dilip Baskey, Member	Dilip Baskey

Agenda :

Agenda 1: To discuss few grievance of the students. Agenda 2: Miscellaneous

Dr. Nityananda Patra

Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Sreerupa Bhattacharjee, Jt. Convener
Convener

Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya

Md. Asif Iqbal, Jt Convener

Coordinator
IQAC

Khatra Adibasi Mahavidyalaya
Khatra : Bankura



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Ref. No.: KAM/GRC/R-02/23-24

Date: 12.12.23

Minutes of the Grievance Redressal Cell Meeting at Khatra Adibasi Mahavidyalaya:

Chair: Dr. Nityananda Patra, Principal

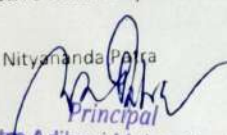
Under the leadership of Dr. Nityananda Patra, Principal of Khatra Adibasi Mahavidyalaya, the Grievance Redressal Cell convened to address recent activities and pressing concerns.

Dr. Patra commenced the meeting by providing an overview of the committee's recent endeavors. He informed the attendees about the reception of one formal complaint and several verbal grievances. Additionally, he emphasized the concerns raised by female students residing in the UGC Girl's hostel regarding the hygiene standards of the hostel campus. They submitted an application for the proper cleaning of the campus. Dr. Patra stressed the importance of addressing all student concerns and assured the committee of measures to enhance cleanliness, aiming for daily maintenance.

Furthermore, Dr. Patra drew attention to a student request letter regarding minor electrical repairs needed in the UGC Girl's hostel. Recognizing the importance of addressing such issues promptly, especially with the upcoming semester exams approaching, he pledged swift action to rectify the situation.

With no further matters raised, the meeting concluded, expressing gratitude to Dr. Patra for his effective leadership as the chair.

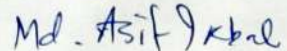
Dr. Nityananda Patra



Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura


Sreerupa Bhattacharjee, Jt. Convener

Convener
Grievance Redressal Cell
Khatra Adibasi Mahavidyalaya

Md. Asif Ikbal, Jt. Convener




Coordinator
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Ref. No.: KAM/GRC/01/24-25

Date: 03.04.2024

Financial Year 2024-25
Grievance Redressal Cell Meeting Notice
Meeting No: KAM/GRC/01/24-25 Date: 09.04.2024

All the members of Grievance Redressal Cell of the College are hereby informed that the first meeting of the Grievance Redressal Cell(Financial Year 2024-25) will be held on 09.04.2024 at 3.30 in the office chamber of the Principal. All members are requested to be present in time

Sl No	Name and Designation	Signature
1.	Sreerupa Bhattacharjee, Convener	Sreerupa Bhattacharjee
2.	Md. Asif Iqbal Jt. Convener	Md. Asif Iqbal
3.	Dr. Tuhin Majumdar ,Asstt. Convener	Tuhin Majumdar
4.	Dr. Alope Bhowmik, Member	Alope Bhowmik
5.	Muchiram Soren, Member	Muchiram Soren
6.	Dr. Amiya Kumar Satpati Member	Amiya Kumar Satpati
7.	Tapan Patra ,Member	Tapan Patra
8.	Dilip Baskey, Member	Dilip Baskey

Agenda :

Agenda 1: To introduce a comprehensive grievance redressal policy . Agenda 2:
Miscellaneous


Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura


Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra . Bankura


Convener
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Ref. No.: KAM/GRC/R-01/24-25

Date: 09.04.2024

Under the leadership of Dr. Nityananda Patra, Principal of Khatra Adibasi Mahavidyalaya, the Grievance Redressal Cell convened to address recent activities and pressing concerns. After detailed discussion, it was resolved that the Grievance Redressal Policy will be introduced from the upcoming Academic Session, i.e., 2024-25. The guidelines of the policy are as follows:

Grievance Redressal Policy:

At Khatra Adibasi Mahavidyalaya, we recognize the importance of an efficient Grievance Redressal System in fostering a secure and harmonious environment for both our staff and students. In compliance with UGC guidelines, we have instituted the Grievance Redressal Committee, operating under the direct oversight of the Principal.

The key responsibilities of the Grievance Redressal Committee include:

- **Grievance Acceptance:** Accepting written grievances from both staff and students, encompassing various issues within the college.
- **Grievance Handling:** Developing and implementing an effective mechanism to address and resolve reported grievances promptly and fairly.
- **Reporting to Management:** Sharing findings and recommendations with the college management for further action when necessary.
- **Prompt Action:** Diligently listening to, recording, and examining grievances submitted by staff and students, taking immediate steps to address them.

Evaluation of Grievances: Attending to grievances based on their authenticity and severity, implementing appropriate measures for satisfactory resolution.

Representation to Concerned Departments: Representing grievances to relevant departments, such as maintenance, transportation, academics, and amenities, seeking their assistance in resolution.



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Periodic Meetings: Convening regular meetings to review the progress of grievance resolution and ensuring appropriate settlement of all matters.

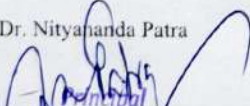
Follow-up: Maintaining regular follow-up on grievances, ensuring periodic review until their final resolution.

Confidentiality: Respecting the confidentiality of involved parties and maintaining strict confidentiality when handling grievances.

At Khatra Adibasi Mahavidyalaya, we are committed to upholding a fair and supportive environment for all. Students who feel they have been treated unfairly in academic matters have the right to appeal. If an issue remains unresolved through informal means, students may file a grievance with the Grievance Redressal Cell (GRC). The GRC follows formal procedures as per UGC guidelines, and a Student Representative (Ombudsman) is available to assist students in presenting their case. It is important to note that decisions made by the Grievance Redressal Committee are final and not subject to further appeal.

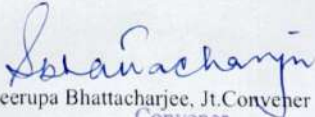
We are dedicated to addressing grievances promptly and ensuring a satisfactory resolution for all members of our college community.

Dr. Nityahanda Patra


Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura


Coordinator
IQAC

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Sreerupa Bhattacharjee, Jt. Convener
Convener
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